

### MontanaLibrary2Go Selection Team

Guidelines for selecting titles/library rotation (updated March 2013)

A different library from the Selection Team will be in charge of selecting titles each month on a rotating basis. The following libraries will rotate this task:

Bozeman Public Library  
Lewistown Public Library  
Flathead County Library  
Great Falls Public Library  
Lewis and Clark Library  
Missoula Public Library  
Parmly Billings Library  
Butte Silver Bow Public Library

The selecting library for each month will create lists for the full Selection Team to review by the 15<sup>th</sup> of the month.

FY2013 Montanalibrary2go Content Budget
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Total = \$121,625
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Holds =\$36,000 (\$3,000/month * 12 months)
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MARC Records =  
\$3,648

AUDIO	
Audio 50% of Total	\$ 40,988.13
Max Access (\$2,250)	\$ 4,500.00
Standing Orders	\$ 4,080.00
Total Purchasing	\$ 32,408.13
Total Purchasing per month	\$ 2,700.68

E-BOOKS	
E-Books 50% of Total	\$ 40,988.13
Total Purchasing/ month	\$ 3,415.68

Selection Team Amounts Per Month	
Fiction (60%)	\$ 1,620.41
Nonfiction (17.5%)	\$ 472.62
YA (12.5%)	\$ 337.58
Juv (10%)	\$ 270.07

Selection Team Amounts Per Month	
Fiction (50%)	\$ 1,707.84
Nonfiction (25%)	\$ 853.92
YA (20%)	\$ 683.14
Juv (5%)	\$ 170.68

The full Selection Team will have 10 days to review the proposed lists for that month, before Lewis and Clark Library submits the lists to OverDrive for purchase on the 25<sup>th</sup> of the month.

Maximum Access titles rotate through selecting libraries to create the initial lists. Others on the selection committee may then comment or make suggestions. When larger purchases are made, if the donating library is on the selection committee then they will make selections; but if the donation is not from a library on the selection committee, whichever library is selecting for the month does the selecting for the larger amount as well. The selection committee members will then make recommendations to the lists if needed.

The selecting library each month is required to follow these guidelines during the process:

1. Selections must represent areas of interest to patrons across all member libraries currently in the consortium:  
([http://msl.mt.gov/For\\_Librarians/For\\_All\\_Librarians/Downloadable\\_E-Content/default.asp](http://msl.mt.gov/For_Librarians/For_All_Librarians/Downloadable_E-Content/default.asp))
2. Content Reserve usage reports must be utilized during the selection process.
3. The selecting library will solicit suggestions from Selection Team members via the Selection Team's listserv.
4. The selecting library will double check that the formats selected conform to the current collection practices of the consortium. Lewis and Clark Library (Karla Ritten) will do a final check before submitting the lists to OverDrive.
5. The 8 proposed lists will be ready for review by the full Selection Team no later than the 15<sup>th</sup> of each month. The library in charge of selection for that month will alert everyone via the Selection Team listserv that the 8 lists are ready for review and give that month's review deadline date.
6. For FY2013: New Library startup contributions will be put towards holds.
7. The selecting library for the month will check the holds report and order extra copies of any titles that are over the 5:1 hold ratio manually.

Selection Team Members (As of March 2013)

Bozeman Public Library: Katie Biehl

Flathead County Library: April Szuch

Great Falls Public Library: Susie McIntyre

Lewis and Clark Library: Karla Ritten

Missoula Public Library: Annie Alger (ebooks) and Kathy Mitchell (audio)

Parmly Billings Library: Dee Ann Redman

Lewistown Public Library: Kelly Anne Terry

Butte Silver Bow Public Library: Stef Johnson